

	DAYS	QTY	AMOUNT
Internet Connection (LAN) £105 (daily) Internet Access (512Kbps) for 1 PC or device via the ExCeL London LAN We provide: 1 x 10/100 Ethernet Connection (RJ45 male termination); 1 x IP Address You require: Suitable Computing device with Ethernet card or port	<input type="checkbox"/>	<input type="checkbox"/>	£ <input type="text"/>
Additional IP Address (IP) £60 Additional IP Address for use with the ExCeL London Internet Connection (LAN) We provide: 1 x IP Address You require: 1 x Internet Connection; suitable switch/router/hub & associated cables	<input type="checkbox"/>	<input type="checkbox"/>	£ <input type="text"/>
Wireless Internet Connection (WLAN) £105 (daily) Internet Access for your laptop via the ExCeL London Wireless LAN (802.11b) We provide: 1 x IP Address You require: Suitable Computing device with Wireless LAN Card (inc. drivers/utilities)	<input type="checkbox"/>	<input type="checkbox"/>	£ <input type="text"/>
Additional Wireless Internet Connection (WLAN) £60	<input type="checkbox"/>	<input type="checkbox"/>	£ <input type="text"/>
PC with Internet Connection (LAN) £180 (daily) PC with Internet Access (512Kbps) via the ExCeL London LAN We provide: 1 x Entry Level PC; 1 x 10/100 Ethernet Connection; 1 x IP Address You require: Suitable small appliance power supply (UK standard socket)	<input type="checkbox"/>	<input type="checkbox"/>	£ <input type="text"/>
Network Hub (HUB) £60 (daily) 10/100 Ethernet Hub for networking multiple PC devices We provide: 1 x 4 port 10/100 Hub (NOTE: 1 x port is required for Internet uplink) You require: Suitable small appliance power supply (UK standard socket)	<input type="checkbox"/>	<input type="checkbox"/>	£ <input type="text"/>
Upgraded Internet & LAN Services £POA IT & Communications offer a range of bespoke Internet and LAN Services including private VLANs, equipment hosting, 'real' IP Addresses, Dedicated Bandwidths of 1 Mbps, 2 Mbps or greater, TV via Ethernet Please contact our Sales Team on +44 (0)20 7069 5444 to discuss your requirements			
Exchange Line (ANALOGUE)* £60 (daily) A standard Analogue Exchange Line for connecting your PC modem, PDQ or Fax Machine We provide: 1 x UK BT Socket; 1 x RJ45/RJ11 Socket You require: PC modem, PDQ or Fax Machine	<input type="checkbox"/>	<input type="checkbox"/>	£ <input type="text"/>
Fax Service (FAX)* £110 (daily) A standard Analogue Exchange Line with plain paper inkjet fax machine We provide: 1 x Exchange Line (ANALOGUE); 1 x Fax Machine; 1 x Paper Starter Pack You require: Suitable small appliance power supply (UK standard socket); Paper	<input type="checkbox"/>	<input type="checkbox"/>	£ <input type="text"/>
Digital Telephone Service (VoIP)* £60 (daily) Digital Telephone Service. NOT compatible with PC modems, PDQs or Fax Machines We provide: 1 x Digital Telephone Connection; 1 x Digital Telephone Handset You require: NIL	<input type="checkbox"/>	<input type="checkbox"/>	£ <input type="text"/>
ISDN2e Connection (ISDN)* £105 (daily) 128Kbps ISDN2e Connection with 2 x MSNs for use with your ISDN equipment We provide: 1 x RJ45 male connection (NT1 boxes available by prior arrangement) You require: ISDN2e compatible equipment (modem, router, terminal adaptor)	<input type="checkbox"/>	<input type="checkbox"/>	£ <input type="text"/>

* These services may incur call charges which will be invoiced post-event

Service Position

Stand Number: _____

Please indicate the position of services on your floor plan or the diagram opposite so that IT & Communications ensure the cable is brought to the nearest floor-duct

NOTE: 5m of cabling is provided to the nearest floor-duct before the stand is built. Please instruct your stand builders to route the cabling through any stand construction to your point of service

Stand Plan Enclosed
 Platform / Raised Floor Shell Scheme

SURCHARGES (if applicable)	20% Late Order Surcharge	£ <input type="text"/>
	£100 In-Tenancy Surcharge	£ <input type="text"/>
	SUB TOTAL (excluding VAT)	£ <input type="text"/>
	17.5% VAT	£ <input type="text"/>
	TOTAL (including VAT)	£ <input type="text"/>

If paying by American Express a 3.5% handling fee will be added to your transaction



EXCEL LONDON - IT & COMMUNICATIONS



IT & Communications

Post Orders:
ExCeL London - IT & Communications
One Western Gateway
Royal Victoria Dock
London
E16 1XL

Fax Orders:
+44 (0)20 7069 5445
Website:
www.excel-london.co.uk
Enquiries:
+44 (0)20 7069 5444
itc@excel-london.co.uk

Please contact us if you have not received confirmation of your order within 7 days

Summary of Terms *This order is accepted on the understanding that full IT & Communications terms & conditions apply (available upon request)*

- Orders must be accompanied by full payment inclusive of VAT in Pounds Sterling
- Debit/Credit Card details are required as security against call charges and/or loss or damage to IT & Communications hire equipment for which they are liable upon receipt until they are safely returned
- If paying by American Express a 3.5% handling fee will be added to your transaction
- Delivery of orders cannot be guaranteed unless received 14 days before event tenancy
- Orders accepted after the cut-off date (14 days before tenancy) attract a 20% surcharge per service. Orders accepted during tenancy attract a 20% surcharge PLUS an additional £100 surcharge per service
- ExCeL London - IT & Communications will not be liable for any consequential or other direct or indirect loss suffered by the Customer howsoever caused
- Refunds will ONLY be given if written cancellation is received not less than 14 days prior to tenancy
- Power and power distribution are not included, nor provided by IT & Communications
- Connection to the ExCeL London network (LAN) will only be allowed if the customer is in accordance with the IT & Communications Connection Policy

Event / Exhibitor Details

Event Name

Event Dates

Stand Number / Room Name

Exhibitor Stand Name

NOTE: It is your responsibility to advise us of changes to stand numbers or locations. Any associated remedial work will attract additional charges

Invoice Details

These are the details as they will appear on your invoice (this cannot be changed at a later date)

Title First Name

Last Name

Job Title

Company

Address

Country Postal / Zip Code

Order Contact Details

Please provide contact details in case of any query with your order

Title First Name

Last Name

Job Title

Company

Telephone

Fax

Email Important service information will be sent to this address

Payment

All orders must be received with full payment AND credit/debit card details

Credit / Debit Card details are required as security against all call charges and/or loss or damage to IT & Communications hire equipment. Any unpaid balance will be debited from this card. Your order will not be accepted without this information.

Card Number VISA American Express*

Start Date End Date Issue Mastercard Other _____

Cardholders Signature

Cardholders Name *as shown on card*

Address

Country Postal / Zip Code

Payment Method (credit card details are also required)

- Please debit my card Bank Transfer (confirmation enclosed)
- Cheque made payable to LIEC (enclosed)

ExCeL London - IT & Communications Bank Details

Barclays Bank PLC
London Corporate Banking
PO Box 15161
50 Pall Mall
London
SW1A 1QA

Sort Code: 20-65-82
Account Number: 40944505

International Customers may require the following:
IBAN: IBANGB17BARC20658240944505
BIC/SWIFT Code: BARCGB22

* If paying by American Express a 3.5% handling fee will be added to your transaction